



CONSTRUCTION

Construction Project Manager Job Description

Job Overview

AYC Construction is hiring a Construction Project Manager to add to its team. We are a team-focused commercial construction company that builds value into each project for our clients. We value honesty, integrity, and a strong work ethic to build strong relationships from each project we build.

Office Location: Fresno, CA

Responsibilities

- Represent AYC Construction's values with language, appearance, and work ethic.
- Estimating, bidding, and plan conformance
- Project scheduling (subcontractors, consultants, inspectors and vendors), subcontractor coordination, conformance
- Coordinate submittal request, review, and conformance for approval
- Verify subcontractor qualifications, workload and personnel to meet scheduling expectations.
- Communicate with the project team and support each subcontractor to execute their job duties effectively and efficiently
- Periodically schedule inspectors to meet the varying safety and compliance regulations of each job location
- Identify and resolve problems and conflicts, organizing meetings and cooperating with team members in various roles as necessary

Qualifications for Project Manager

- 5+ years of commercial construction experience, including site work, shell construction and tenant improvements.
- Basic knowledge of software programs, including Microsoft Project. Knowledge of ProCore a plus



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- Ability to communicate effectively and professionally with clients, subcontractors, and vendors.
- Good reading comprehension for technical documents, such as construction drawings, submittal packages, safety regulations, and procedure manuals
- Keen eye to identify non-compliance with regulations or standards and ability to suggest solutions for deficiencies or problems
- Ability to maintain and adjust construction schedules
- Experience with managing demanding clients and offering creative solutions to meet commitments and requests

Compensation

- Competitive salary, dependent on experience
- AYC Construction maintains a generous health care plan and IRA match
- Positive, team-oriented work environment

Send resumes to

careers@aycinc.com